

PARNASSUS PREPARATORY SCHOOL

Meeting Date/Time:	Closed Session and Regular Monthly Meeting July 19, 2016 5:00 PM
Meeting Location:	Parnassus Preparatory School 11201 - 96 th Street Maple Grove, MN 55369

MEETING MINUTES

CALL TO ORDER

Mr. Friess called the meeting to order at 5:07p.m., read the mission statement, and noted the presence of a quorum. In attendance were Mr. Friess, Ms. Ross, Ms. Rigby and Mrs. Ford.

PARNASSUS MISSION

The mission of Parnassus Preparatory School is to provide students with a K-12 classical education grounded in the classical Trivium that demands their best in intellectual achievement and character development.

APPROVAL OF THE AGENDA

Ms. Rigby motioned to approve the Agenda and Mr. Friess seconded. All in favor, motion passed.

CONSENT AGENDA

- A. Lease Amendments for 2017 Lease Aid
- B. Executed Letter of Intent for Zachary Real Estate Transaction
- C. Board meeting dates for 2016-2017

Ms. Rigby motioned to approve the Consent Agenda and Mr. Friess seconded. All in favor, motion passed.

BOARD ITEMS

i. Items and Updates

- Review facility expansion project tasks
 - Current Timeline
 - Purchase Agreement
 - Project manager selection
 - Contractor selection process
 - Budget Review
 - Due Diligence list for Bond finance
- Project Decision Making process

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Mr. Friess updated the board members on the facility expansion, indicating that there will be timely board updates for approvals to follow the potential timeline.

Members discussed the overall process for the project and finance issues.

Ms. Rigby motioned to delegate Ms. Ford and Mr. Friess the authority to negotiate and make recommendations (to include Project Manager, Contractor, Purchase Agreement), and costs incidental to, subject to board approval, as part of the facility expansion process. Ms. Ross seconded. All in favor, motion passed.

The next meeting will be 5:00p.m. on Tuesday, August 2, 2016.

COMMUNITY COMMENT

Mr. Friess adjourned the meeting at 6:09p.m.